

Archdiocese of Grouard-McLennan

La Corporation Épiscopale Catholique Romaine de Grouard

10301, 102 Street

Grande Prairie, AB Canada – T8V 2W2

Phone (780) 532-9766 Fax (780) 532-9706

“God wants you all to be holy.”

-1 Thessalonians 4:3



Parish Information

Parish Name

Contact Name

Address

Address

Parish phone

Phone/Cell

Parish Email Address

Personal Email Address

Priest's Name

Cell number

Email Address

Charity Information:

Business Name: _____
As appear on the CRA Registration

Business #: _____
Registration Charity #

List of the Directors/Trustees

Name _____ Home address _____ Phone Number _____ Date of Birth (YY-MM-DD) _____

Name _____ Home address _____ Phone Number _____ Date of Birth (YY-MM-DD) _____

Name _____ Home address _____ Phone Number _____ Date of Birth (YY-MM-DD) _____

Name _____ Home address _____ Phone Number _____ Date of Birth (YY-MM-DD) _____

Banking information:

Bank Name _____ Bank Account # _____ Signing Authority _____

Signing Authority _____ Signing Authority _____ Signing Authority _____

Paid Employees:

Position _____ Name _____ Home phone # _____ Email address _____

Position _____ Name _____ Home phone # _____ Email address _____

Position _____ Name _____ Home phone # _____ Email address _____

If you have listed paid employees, do you have contract and/or job description for them?

Yes

No

Parish Council Members:

Position _____ Name _____ Home phone # _____ Email address _____

Position _____ Name _____ Home phone # _____ Email address _____

Position _____ Name _____ Home phone # _____ Email address _____

Position _____ Name _____ Home phone # _____ Email address _____

Position _____ Name _____ Home phone # _____ Email address _____

Position _____ Name _____ Home phone # _____ Email address _____

Finance Committee Members:

Position	Name	Home phone #	Email address
Position	Name	Home phone #	Email address
Position	Name	Home phone #	Email address
Position	Name	Home phone #	Email address
Position	Name	Home phone #	Email address
Position	Name	Home phone #	Email address

Other Committees: (e.g. cemetery committee, liturgy committee)

Committee Name	Position	Name	Phone #
Committee Name	Position	Name	Phone #
Committee Name	Position	Name	Phone #
Committee Name	Position	Name	Phone #

Parish Screening Coordinator

Name	Email address	Phone #
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Communication

Website: _____ Administrator (Name and phone #) _____

Facebook: _____ Administrator (Name and Phone #) _____

Parish Friendly Solution? Yes No _____
Version

Mass Times

Sunday _____

Weekdays _____

Other Location _____
Where - Hospital, Long Term Care... When _____

Completed by: _____

Phone Number: _____

Date: _____