

**Checklist for Parish Volunteer Screening**

**INSTRUCTIONS:**

- This form is to be completed once a year by the Parish Screening Co-ordinator or Parish Priest.
- The original is to be submitted to the Archdiocesan Screening Coordinator.
- Be sure to put the year, the page number and the total number of pages at the bottom of each sheet.
- A copy of the **first page only** (1.) may be kept in the parish.
- A record of volunteer screening (2.) is to be completed **for each** of the volunteer ministries in the parish.

<b>Parish</b>		<b>Parish Priest</b>	
<b>Address</b>			
<b>Completed by</b>		<b>Date</b>	

**1. List of volunteer ministries in the parish**

<b>Ministry</b>	<b>Risk Level</b>

**1. List of volunteer ministries in the parish** (continued)

Ministry	Risk Level

**2. Record of volunteer screening, by ministry**

**Parish:** \_\_\_\_\_ **Ministry:** \_\_\_\_\_

Screening required for volunteers in this ministry?  Yes  No

Volunteers	Start date	Form 5.1.a	Form 5.1.b	Form 5.1.c	Criminal Record	Vulnerable Sector	Child Welfare IRC

**2. Record of volunteer screening, by ministry**

Parish: \_\_\_\_\_

Ministry: \_\_\_\_\_

Screening required for volunteers in this ministry?  Yes  No

Volunteers	Start date	Form 5.1.a	Form 5.1.b	Form 5.1.c	Criminal Record	Vulnerable Sector	Child Welfare IRC