

POLICY 8.6 Reporting on youth events

- Youth events Inside of AGM

For special, one-time and financially significant events inside AGM and for all youth events outside of AGM, organizers and leaders will be required to provide reports to the Archbishop.

- Youth events outside of AGM

Youth events outside of AGM will usually require a lot of planning and include various deadlines. The leader will be required to meet with the Financial Administrator at least once before the date of the youth event, usually six months prior to that date. This will allow everyone to be sure that all the necessary actions and decisions have been taken.

Following the event, the leader will be required to provide a written report to the Archbishop, usually within one month of the conclusion of the youth event. This report will include:

- A list of the names and other information of participants, volunteers, and employees who took part in the event;
- A synopsis of what happened at the event;
- A description of any/all critical incidents that occurred at or around the event;
- Recommendations for planning, organizing and participating in future similar events.

Accepted by the Council of Priests and College of Consultors on 11 March 2015