

[PARISH LETTERHEAD HERE]

Royal Canadian Mounted Police

[address of local detachment]

Date:

Re: Request for a Criminal Record Check and Vulnerable Sector Check

As **pastor/volunteer screening coordinator** of the above-named Catholic parish, I am requesting a

Police Information Check Vulnerable Sector check

for _____,

as a condition of employment with the parish as _____.

OR

who is applying to volunteer with the parish as _____.

This position will require working, either directly or indirectly, with:

- children
- adolescents
- vulnerable adults.

Thank you for your assistance.

Sincerely,

[Name of Priest/Screening coordinator]

Pastor of [Name of Parish]