

Application for Financial Contribution to Attend Conference or Workshop

Applicant Information			
Last name	First name		
Address			City/Town
Postal Code	Phone number	Email address	
Parish name and town			
Conference or Workshop Information			
Name of Conference or Workshop			
Name of host organization			
Location			Registration cost/fee \$
Dates/number of days			Will you attend <input type="checkbox"/> All days <input type="checkbox"/> ___ days
Current church participation			
I am currently involved in my parish and/or the archdiocese in the following ministries and/or organizations:			
Benefits of participating in Conference or Workshop			
I and my parish would benefit from participation in the conference because:			
Contribution sought			
Travel and other expenses			
I will travel by <input type="checkbox"/> air <input type="checkbox"/> personal vehicle <input type="checkbox"/> other: _____			
I will stay <input type="checkbox"/> at a hotel <input type="checkbox"/> with friends or family <input type="checkbox"/> other: _____			
I expect the total cost of travel, meals and accommodation to be \$ _____			
Funds available			
I am able to pay \$ _____			Parish contribution (if applicable) \$ _____
Contribution request			
I am seeking a contribution from the Archdiocese of \$ _____			

Signature of applicant

Date

Signature of parish priest or committee chairperson

Date

Office Use Only

Recommendation:

Approval \$ _____

Refusal

Reasons:

Signature: _____

Date: _____

Signature: _____

Date: _____

Office Use Only

Archbishop's Decision

Approval \$ _____

Refusal

Signature: _____

Date: _____