HOW TO USE THE MARRIAGE FORMS FOR POLICY 2.7.3

Form 1	This initial interview gathers data needed for government forms and for learning of any previous marriages requiring dispensations, permissions, declarations of nullity, etc. Be sure to sign and date this form.
Form 2	Please complete two of this form: one for Bride and one for Groom. Bride and Groom are interviewed separately, preferably by the Priest after their pre-marital instruction/course. Be alert for potential problems like drug dependency, homosexuality, etc.
Form 3	To be completed only for someone who is not a baptized Catholic. For use only if you do not know the person(s) well. Choose a parent, sibling, or close relative to be the witness. Otherwise, do two forms.
Form 4	Use in the absence of a Baptism Certificate, for a non-Catholic. A parent, godparent, or sibling makes a suitable witness.
Form 5	*Must accompany requests for marriage dispensations or permissions. *Be sure to fill in **both sides** of the form. *If the couple are going to be **married outside** of your parish, you must **sign** the Permission of Their Pastor form on the back. *If members of your parish are going to be married by **any Priest other than yourself**, you must **sign** the Delegation to Assist Form on the back.
Form 6	Provides essential data about previous marriages and relationships. Full documentation is required, as noted on the Checklist. Use as many forms as necessary.
Form 7	One copy of this form goes to the Parish of Baptism for each of the Catholic parties. This also applies to any of your parishioners who are married in non-Catholic churches if they have received a dispensation from Canonical Form.
Form 8 Checklist	An easy way to keep track of what is required for each Marriage. Use the space at the bottom as required.

(Form 1)

INITIAL INTERVIEW OF COUPLE

Note to interviewer: These questions provide an opportunity for you to assist couples in developing a deeper understanding of the Church's teaching on marriage. Please be prepared to explain the significance of the information being sought. Also, please provide your impressions of the couples' readiness for marriage based on the responses they have given (see the checklist).

Rehearsal	Date:			Place:			
Marriage	Date:			Place:			
	Will there be a Mass?	Yes		Presider:			
		No					
		Groom			**Bride**		
Name	Family						
	Given						
Address	Street City, Prov. Postal Code						
Phone	Home						
	Cell						
Occupation/Employer							
Marital status (if previously married see Form 6)		Never married	Divorced	Widow	Never married	Divorced	Widow
Birth date							
Age at marriage							
Birth place							
Religion & Rite							
Baptism	Parish & date						
	City & Prov.						
Confirmation							
Describe your current religious practice							
Father	Name						
	Birth place						
	Religion/Rite						
Mother	Name						
	Birth place						
	Religion/Rite						
How long have you known each other?							
How long have you been engaged?							
Witnesses to marriage	Name:						
	Address:						
	Postal Code						
	Phone No.						

_____ _____

Name of Interviewer – please print Signature of Interviewer

Date of interview: _____

INDIVIDUAL INTERVIEW – ___ Bride ___ Groom

Note to interviewer: The parties are to be interviewed separately.

Do you swear to answer the following questions truthfully?	Yes	No
Marriage Preparation		
1. Have you completed a marriage preparation program?	Yes	No
If yes, where?		
Freedom to Marry		
2. Are you entering this marriage freely and of your own choice?	Yes	No
3. In taking on the responsibilities of marriage, do you anticipate any extraordinary emotional, psychological, and/or financial difficulties?	Yes	No
4. Are you being pressured by any person or circumstance to enter into this marriage against your will?	Yes	No
5. Is your fiancé(e) being pressured?	Yes	No
Impediments and Concerns		
6. Are you related to your fiancé(e) by family, marriage or adoption?	Yes	No
7. Are you aware of any medical or psychological conditions which would make it not possible for children to be born of this marriage?	Yes	No
8. Have you or your fiancé(e) ever received treatment for any emotional or psychological conditions, or suffered from drug, gambling, or alcohol addiction?	Yes	No
Consent		
9. Do you intend a) to enter a life-long union, b) to accept children as a gift from God, c) to remain faithful to your intended spouse?	Yes	No
10. To the best of your knowledge, does your fiancé(e) share the same understanding of marriage (see #9)?	Yes	No
Faith Within Your Marriage		
11. (CATHOLIC) Do you intend to do all that is possible to practice your Catholic faith and to baptize and educate your children in that faith?	Yes	No
(NON-CATHOLIC) Are you aware of your fiancé(e)'s obligation to practice his/her Catholic faith and to baptize and educate your children in the Catholic faith, if at all possible?	Yes	No
Minors (under 18 years of age)		
12. Do your parents consent to this marriage?	Yes	No

Care should be taken to determine the presence of other impediments: public propriety, crime, abduction, vows excluding marriage, etc. All cases of doubt are to be referred to the Chancery Office (see Form 2A)

If "YES" to Questions 3-8 or "NO" to Questions 9-11b, please explain. (For noting additional concerns or impressions, use the back of this Form or the Checklist).

Signature of Groom/Bride: _____

Given at _____ Date _____

Signature of Interviewer: _____

Concerns and Impressions

INSTRUCTIONS:

This form should be completed where the priest does not know the party well enough to determine the freedom to marry, the party is not able to provide a Catholic Baptism Certificate, or the party is not at least 18 years of age or in other ways does not appear sufficiently mature for marriage.

The priest or his delegate must interview the witness. The witness should be a parent, sibling or close relative of the party concerned. **Where a family member is not available, two witnesses should be interviewed.**

CONCERNING PROOF OF FREEDOM TO MARRY OF: ☐ **Groom** ☐ **Bride**			
Name of witness (print)			
Relationship to groom/bride:		# of years of relationship	

OATH OF WITNESS:

Are you willing to be truthful in the answers you are about to give? _____

PROOF OF FREEDOM TO MARRY:

1. To the best of your knowledge, was this person ever married? _____
2. If "Yes":
   a) Name of Spouse _____
   b) Date of Marriage _____
   c) Place of Marriage _____
   (City & Church or Other)
   d) Presider at marriage _____
   (Catholic Minister, Non-Catholic Minister, Civil Official)
3. Do the parents/guardians have any objections to this marriage? _____
4. To your knowledge, is he/she entering into this marriage of his/her own free will? _____
5. To your knowledge, does he/she intend a "permanent marriage"? _____
6. Have you any reason to believe that he/she intends to exclude children from this marriage?
   _____
7. To your knowledge, does he/she attach any condition, qualification or limit on his/her proposed marriage? _____
8. In your personal view, do you consider this person sufficiently mature and ready for marriage?
   _____
   If not, why not?_____

Place of interview: _____ Date: _____

_____ _____
Name of Interviewer (print) Signature of Interviewer

_____ _____
Name of Witness (print) Signature of Witness

INSTRUCTIONS:

This form should be completed where there is no baptismal certificate, especially if the party is non-Catholic.

The priest or his delegate must interview the witness. The witness should be a parent, sibling or godparent of the party concerned.

CONCERNING THE BAPTISMAL STATUS OF:		
Name (print):	Groom	Bride

QUESTIONS FOR WITNESS:

1. Are you willing to be truthful in the answers you are about to give? _____
2. How long have you known this person? _____
3. What is your relationship to this person? _____

QUESTIONS ABOUT BAPTISMAL STATUS:

1. Was this person ever baptized? _____
2. If so, in what church or faith group? _____
3. When? _____
4. Who were the sponsors?
   1- _____
   2- _____
5. Were you present? _____
6. If not, how do you know of the baptism? _____

_____

_____

_____

Place of interview: _____ Date:_____

_____ _____

Name of Interviewer (print) Signature of Interviewer

_____ _____

Name of Witness (print) Signature of Witness

Note: This form must accompany requests for marriage dispensations or permissions. Be sure to fill in both sides of the form. If members of your parish are going to be married by any priest other than yourself, you must sign the Delegation to Assist Form on the back.

Diocese of Marriage			
Parish of Marriage		Date of Marriage	

Groom		**Bride**
	Surname, first name	
	Address	
	Age/Date of Birth	
	Religion/Rite	

Please grant the following	For Chancery use only
DISPENSATION	
☐ Disparity of Cult	☐ Granted
☐ Disparity of Cult *ad Cutalem*	☐ Granted
☐ *Consanguinity	☐ Granted
☐ *Affinity	☐ Granted
☐ Canonical Form	☐ Granted
(*Include a Schema of Relationship)	
PERMISSION	
☐ Mixed Religion	☐ Granted
☐ Teenage Marriage	☐ Granted
☐ *Nihil Obstat* – Second Marriage	☐ Granted
☐ Testimonial Letter	☐ Granted
☐ *Sanatio* (include explanatory letter)	☐ Granted

I testify that the above-named parties are free to marry.

_____ _____
Signature of Priest Bishop/Vicar General/Chancellor/Delegate

_____
Parish and Address

_____ _____
Date Date Seal

NIHIL OBSTAT: In consideration of the above petition and having reviewed the documents submitted, we grant our NIHIL OBSTAT for the celebration of the above marriage (servantis de jure adhuc servandis).

Given at _____Date _____ _____
Bishop/Vicar General/Chancellor/Delegate

Reasons for Requesting Dispensations/Permissions (Check as many as may apply)

1. Disparity of Cult (Incl. Ad Cautelam) and Mixed Religion			
SUFFICIENT IN THEMSELVES		SUPPLEMENTARY REASONS	
	Spiritual good of the couple		All is prepared for the wedding
	Danger of an invalid marriage outside the church		Widowed with children
	Removal of serious scandal		Special merits of the couple
	Hope of conversion		Mutual help in advanced age
	Validation of an invalid marriage		Advanced years
	Danger of apostasy if dispensation is denied		Pregnancy
			Undue familiarity of the parties known or suspected
2. Canonical Form			
	To achieve family harmony or avoid family alienation		Active participation of the non-Catholic party in his/her church
	To obtain parental agreement to the marriage		Spiritual good of the couple
	To recognize relationship or special friendship with a non-Catholic minister		To permit the marriage in a church that has particular importance to the non-Catholic
3. Consanguinity or Affinity			
	There is no proximate danger to possible children		There would be no scandal if dispensation is granted
	Spiritual good of the couple		
4. Teenage Marriage			
	Spiritual good of the couple		The couple have unusual maturity for their age
	The family relationships are strong and supportive		The couple will be able to support a home and undertake the responsibilities of marriage
	The couple have prepared themselves responsibly for the marriage		Real danger to their faith may result if there is any further delay

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PERMISSION OF PASTOR

Permission of their/his/her Pastor is hereby granted to_____ to be married in the Parish of _____ in the Diocese of _____.

Note: This permission is given by the Pastor to his parishioner(s) who are to be married in another parish.

DELEGATION TO ASSIST

The Undersigned hereby grants _____, who does not have faculties in this Archdiocese, delegation to assist at the marriage of: _____ in this Parish/Mission of _____.

Pastor: _____ Date _____

Note: This permission is granted only to priests who have no ordinary faculties in our archdiocese to witness a marriage here. It is not needed if the visiting priest is from our archdiocese.

PREVIOUS RELATIONSHIPS and NATURAL OBLIGATIONS
(attach additional forms if necessary)

PREVIOUS COMMON-LAW RELATIONSHIPS

Groom			
1. Do you have children from any previous relationship? (If no, please go to question #5)			Yes / No
If yes, how many?			
2. What provisions have been made for their welfare?			
3. What support provisions, if any, have been made for your previous partner?			
4. Please describe all previous common-law relationships:			
Relationship 1	Duration: _____ years/months	Start date:	
		End date:	
Relationship 2	Duration: _____ years/months	Start date:	
		End date:	
5. Do you think this will have adverse effects on your intended marriage?			

Bride			
1. Do you have children from any previous relationship? (If no, please go to question #5)			Yes / No
If yes, how many?			
2. What provisions have been made for their welfare?			
3. What support provisions, if any, have been made for your previous partner?			
4. Please describe all previous common-law relationships:			
Relationship 1	Duration: _____ years/months	Start date:	
		End date:	
Relationship 2	Duration: _____ years/months	Start date:	
		End date:	
5. Do you think this will have adverse effects on your intended marriage?			

(continued on reverse)

FOR EACH PREVIOUS MARRIAGE

Groom	**First Marriage**	**Second Marriage**
Name of spouse		
Religion & baptismal status		
Date of marriage		
Place of marriage		
In case of death: Date of death of spouse*		
In case of divorce: Date of divorce decree*		
In case of nullity: Date of Declaration of Nullity*		

FOR EACH PREVIOUS MARRIAGE

Bride	**First Marriage**	**Second Marriage**
Name of spouse		
Religion & baptismal status		
Date of marriage		
Place of marriage		
In case of death: Date of death of spouse*		
In case of divorce: Date of divorce decree*		
In case of nullity: Date of Declaration of Nullity*		

*Attach Death Certificate, Decree of Divorce, or Decree of Nullity for **each** marriage where applicable.

Interviewer's Signature: _____ Date: _____

NOTICE OF MARRIAGE FOR THE BAPTISM RECORD

(to be sent to the Parish of Bride/Groom's Baptism)

Name of Bride/Groom: _____

Parish of Baptism:

Name: _____

Address: _____

Phone: _____ Fax: _____

Notice of Marriage:

On _____ in _____ parish in
Month/Day/Year Name of Church

_____,
Address of Church

_____ who was baptized on _____
Name of Bride/Groom Month/Day/Year

in _____
Name and Place of Parish of Baptism

contracted a valid and licit marriage with _____
Name of Groom/Bride

who was baptized on _____ in _____
Month/Day/Year Name and Place of Parish of Baptism

_____.

Officiating Minister: _____ Date: _____

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For the Parish of Baptism:

This is to certify that I have entered this marriage in the person's Baptismal Register.

Signature: _____ Date: _____

Please return this completed form to:

Office of the Chancellor, Archdiocese of Grouard-McLennan,
10301 102 Street, Grande Prairie AB T8V 2W2

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For the Chancellor's Office:

This is to certify that I have entered this marriage in the copy of the Baptismal Register kept in the Chancery of the Archdiocese of Grouard-McLennan.

Signature: _____ Date: _____

This document is finally returned by the Chancery Office to the Parish where the Marriage took place.

CHECKLIST OF REQUIRED DOCUMENTS FOR MARRIAGE

(*Date of Marriage*)			(*Place of Marriage*)	
For Marriage of:			and	
	Bride			*Groom*
FOR ALL MARRIAGES:				
	Form 1	Initial Interview with Couple		
	Form 2	Separate Interview		
			Bride	
			Groom	
	Baptismal Certificates issued within past 6 months (for Catholics)			
	Certificate of Baptism or Form 2.7d Evidence of Baptismal Status (for non-Catholics)			
			Bride	
			Groom	
	Valid Provincial Marriage License (issued within 3 months of the marriage)			
	Certificate of completion of Pre-Cana course			
AS REQUIRED:				
	Form 3	Proof of Freedom to Marry		
			Bride	
			Groom	
	Form 4	Evidence of Baptismal Status		
	Form 5	Request for Necessary Dispensations, Permission & Testimonial Letter, and Pastoral Delegation to Assist		
	Form 6	Status of Previous Common-Law Relationship(s) and/or Marriage(s) *(attach Death Certificate, Decree of Divorce, Decree of Nullity, as applicable)*		
	Form 7	Notice of Marriage for the Baptism Record (*when marriage is not held in the parish where Catholic party/parties were baptized)*		

NOTES (comments, concerns, impressions) *please date and initial*	

Completed by: _____ Date: _____