

Ministry Suitability Form and Covenant of Care

This form is to be filled out by anyone engaged in paid or volunteer ministry with children, adolescents or vulnerable adults in the Archdiocese of Grouard-McLennan or any of its parishes or agencies. The completed form will be kept on file at the Chancery Office.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Town/City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

e-mail: \_\_\_\_\_

Have you ever been <b>accused</b> of abuse or inappropriate behaviour with children, adolescents or vulnerable adults?	
<input type="checkbox"/> No	<input type="checkbox"/> Yes
Have you ever been <b>charged</b> with abuse or inappropriate behaviour with children, adolescents or vulnerable adults <u>or with any other crime</u> ?	
<input type="checkbox"/> No	<input type="checkbox"/> Yes

I agree to abide by the Code of Conduct of the Archdiocese of Grouard-McLennan (see reverse) as my commitment to serve and to be seen to serve all persons with purity and unselfish love in a Covenant of Care that honors the intrinsic worth of each person, and I acknowledge that any breach of the Code of Conduct on my part will result in appropriate disciplinary action.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

***Code of Conduct:***

- 1) The preparation of children for the celebration of the Sacraments of first Reconciliation, first Communion and Confirmation is to be done in a group format with at least two unrelated adults present. One-on-one instruction is never permitted.
- 2) The celebration of the Sacrament of Reconciliation with children is to be done in an open space that allows the penitent and the priest to be in full view of others, or in a traditional confessional.
- 3) The location of Reconciliation Rooms is to be in a high traffic area of the church building. Any new construction or renovation of reconciliation rooms is to provide for clear glass openings.
- 4) Two unrelated adults are to be present for all recreational and catechetical programs.
- 5) One-on-one counseling is to be conducted in a space with clear glass openings.
- 6) Access to a priest's living quarters is to be restricted. A priest is not to be alone with a child, an adolescent or a vulnerable adult in his living quarters or motor vehicle.
- 7) A priest is not to take a person under 19 on personal trips or vacations.
- 8) Expensive gifts are not to be given to or accepted from a child, an adolescent or a vulnerable adult by a priest, an employee, or a volunteer.
- 9) The priest will set appropriate boundaries in his relationships with others.
- 10) Signs of affection are to be discreet and culturally appropriate, preferably in view of others. A deacon or priest is not to kiss or caress a parishioner who is not his wife or a family member.